Pacific States Marine Fisheries Commission

APEX Reporting QueryBuilder v2.0 Application



Version History

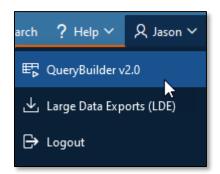
Date	Author	Change Comments	Version
6/16/2020	J. Edwards	Initial Draft	1.0

APEX Reporting - QueryBuilder v2.0

QueryBuilder v2.0 is an online application that allows users to create custom queries on the PacFIN/RecFIN databases using an interactive, graphically driven interface. Users can retrieve raw (non-aggregated) data records or apply aggregate functions (sum, count, average, etc.) to generate summarized data reports. QueryBuilder v2.0 displays the SQL used to create the query as well as the data output of the query. Custom queries can be saved, edited, and shared with other users (assuming they have the required permissions). Query data output can be downloaded for use in other programs.

Accessing the QueryBuilder Application

The QueryBuilder tool is available to PacFIN/RecFIN authorized users with an active user account login and password. After logging in to the PacFIN or RecFIN APEX Reporting System, click on your name in the top right section of the screen to activate the drop-down menu, and click on the **QueryBuilder v2.0** selection.



This will take you to the QueryBuilder home page where you can start a new query or access/edit existing saved/shared queries.

PacFIN	Pacific Fish	eries Information N	Vetwor	'k	🖵 Alerts 🗿	🖉 Dashboard	Q Search	? Help ~	A Jason ∼
₽	from the Pao The customi	Builder illder application provide FIN database using a mer zed datasets can be dowr de for QueryBuilder is <u>ava</u>	nu-driven nloaded a	interactive and the que	interface.			+ Start N	lew Query
Му	Queries	Shared With Me							
My C)ueries								
Qv			Go	Actions ∨					

Building a New Query

To create a new query, from the QueryBuilder start page, click on the green **Start New Query** button (pictured above). The **Subject Area Selector** window will appear.

Subject Area	a Selector		
Subject Area Sele	a ect Subject A	Area	~
What type or Summa		ld you like? Raw Data	
•			lues and allow aggregate functions to be
G Home			토 Execute



Subject Area Selection - Using the dropdown menu, select a Subject Area from which to query the data. Subject areas are one or more database objects that are combined by PacFIN/RecFIN on the backend for use in QueryBuilder.

Query Type Selection – Select the type of query you would like from the following options:

- **Summarized** summarized queries allow the user to return aggregated results based on userspecific functions (e.g. sum, average, max, min, etc.). These queries also provide the ability to check for data confidentiality by counting the number of distinct entities.
- **Raw Data** raw data queries return the individual rows of the Subject Area data tables. Data provided by this query type is NOT aggregated. Note that raw data may contain confidential information.

A brief description of each query type is provided in the information box.

Click the **Execute** button to move to the query design page (Figure a).

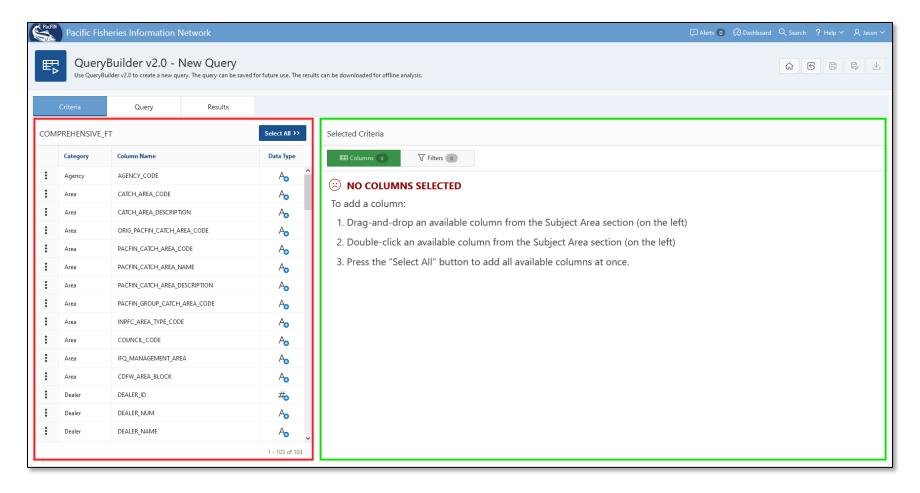


Figure a. QueryBuilder design page

Criteria tab

From the **Criteria** tab of the design page (Figure a) users can select specific columns, apply filters, and other customizations to the report output.

The Criteria tab is separated into two main regions:

- 1. Subject Area (outlined in red above) displays the name of the selected Subject Area and the Column Name, Category, and Data Type of all available columns. The user can click on the respective column heading in this table to sort and/or filter to find and display specific columns.
- 2. Selected Criteria (outlined in green above) displays the columns that have been selected to be included in the query. In this region, the user can specify the column order, create filters, apply sorting, customize column headings, specific decimal places, and apply aggregations.

Note that aggregate functions are not available in **Raw Data** queries.

Finding columns

For the selected Subject Area, all available columns are listed in the Subject Area region. To find a specific column, the user can scroll through the list or use the interactive column heading menu to sort or filter the column list. To use the column heading menu, click on any of the column headings (Category, Column Name, Data Type) to display the drop-down menu. From the menu, the user can Sort Ascending, Sort Descending, or filter the list to find columns of interest.

COM	COMPREHENSIVE_FT							
	Category	Column Name	Data Type					
:	Agency	AGENCT≝CODE	A _c					
:	Area	QATCH_AREA_CODE Filter	Ao					
:	Area		Ao					
:	Area	ADJUSTED_GEAR_CODE	Ao					
:	Area	AFI_EXVESSEL_REVENUECODE	Ao					
:	Area	AFI_PRICE_PER_POUND	Ao					
:	Area		Ao					

Data Types

The symbols in the **Data Type** field provide information describing the attributes of each available column. Data types in the QueryBuilder system are classified as either Character, Numeric, or Date. Also, columns are further categorized as **Dimensions** or **Measures**. Dimension columns contain qualitative, categorical data. Measure columns contain quantitative, numeric values.

In **Summarized** QueryBuilder reports, only **COUNT** and **COUNT DISTINCT** aggregate functions can be applied to Dimension columns. However, Measure columns can have many more aggregate functions applied to them including: **COUNT**, **COUNT DISTINCT**, **AVG**, **MAX**, **MIN**, and **SUM**.

Data Type Symbol	Description		
A	Character and Dimension		
#**	Numeric and Dimension		
#**	Numeric and Measure		
	Date and Dimension		

Selecting columns

To add a column to be included in the query, the user can:

- 1. Drag-and-drop an available column from the Subject Area list to the Selected Criteria region.
- 2. Double-click anywhere in the row of an available column from the Subject Area list.
- 3. Click the **Select All button** in the Subject Area region to add all available columns at once.

Each available column can be selected multiple times (e.g. if a user wants to apply multiple aggregations to the same column).
 However, the Select All button can only be used once per report.

Selected Criteria Region

After columns are selected, they appear in the **Selected Criteria** region. This region provides information on the data type and source column names and allows users to edit column order, create filters, apply sorting, change column headings, select aggregations (summarized report only), and specify decimal places.

Selec	Selected Criteria									
	E Columns 9 Filters 0									
	Actions	Data Type	Column	Sort	Heading	Aggregate (Fx)	Decimal Places			
\$	E	#3	LANDING_YEAR	-	PACFIN_YEAR	- ~	-			
\$	E	#0	LANDING_MONTH	-	LANDING_MONTH	- ~	-			
\$	≣	t	LANDING_DATE	-	LANDING_DATE	- ~	-			
\$	E	A _o	AGENCY_CODE	-	AGENCY_CODE	- ~	-			
\$	E	A _o	PORT_CODE	-	PORT_CODE	- ~	-			
\$	E	A _o	PORT_NAME	-	PORT_NAME	- ~	-			
\$	E	A _o	PACFIN_SPECIES_CODE	-	PACFIN_SPECIES_CODE	- ~	-			
\$:=	#0	NUM_OF_FISH	-	NUM_OF_FISH	SUM ~	4 ~			
⇔	E	# <mark>3</mark>	LANDED_WEIGHT_MTONS	-	LANDED_WEIGHT_MTONS	SUM ~	4 ~			

Changing Column Order

To change the order of the columns in your report, click and hold on the

button and drag to the desired location.

Selec	Selected Criteria									
E	E Columns 9 Filters 0									
	Actions	Data Type	Column	Sort	Heading	Aggregate (Fx)	Decimal Places			
\$	E	#3	LANDING_YEAR	-	PACFIN_YEAR	- ~	-			
\$:=	#0	LANDING_MONTH	-	LANDING_MONTH	- ~	-			
\$	=	t	LANDING_DATE	-	LANDING_DATE	- ~	-			
\$	=	A _o	AGENCY_CODE	-	AGENCY_CODE	- ~	-			
\$:=	A _o	PORT_CODE	-	PORT_CODE	- ~	-			
\$	E	A _o	PORT_NAME	-	PORT_NAME	- ~	-			
\$	=	A _o	PACFIN_SPECIES_CODE	-	PACFIN_SPECIES_CODE	- ~	-			
\$	言	# ₀	NUM_OF_FISH	-	NUM_OF_FISH	SUM ~	4 ~			
\$	Ξ	#0	LANDED_WEIGHT_MTONS	-	LANDED_WEIGHT_MTONS	SUM ~	4 ~			

\$

Changing Column Headings

To change the column heading text in the report output, you can edit the name displayed in the **Heading** column of the Selected Criteria region.

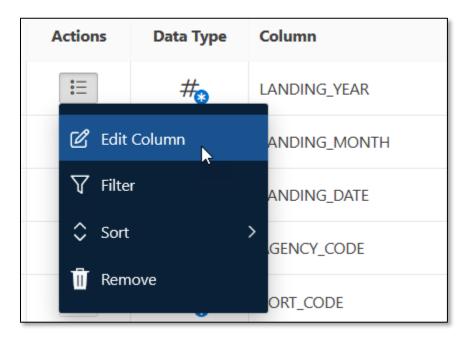
Selec	Selected Criteria									
E	El Columns 9 V Filters 0									
	Actions	Data Type	Column	Sort	Heading	Aggregate (Fx)	Decimal Places			
\$:=	#3	LANDING_YEAR	-	PACFIN_YEAR	- ~	-			
\$	E	#0	LANDING_MONTH	-	LANDING_MONTH	- ~	-			
\$	≣	t	LANDING_DATE	-	LANDING_DATE	- ~	-			
\$	≣	A _o	AGENCY_CODE	-	AGENCY_CODE	- ~	-			
\$	≣	A _o	PORT_CODE	-	PORT_CODE	- ~	-			
\$	≣	A _o	PORT_NAME	-	PORT_NAME	- ~	-			
\$	≣	A _o	PACFIN_SPECIES_CODE	-	PACFIN_SPECIES_CODE	- ~	-			
\$	≣	#0	NUM_OF_FISH	-	NUM_OF_FISH	SUM ~	4 ~			
\$:=	#0	LANDED_WEIGHT_MTONS	-	LANDED_WEIGHT_MTONS	SUM ~	4 ~			

Alternatively, you can click on the Actions button



for the respective column.

Select Edit Column...



...and edit the **Column Heading** text in the **Columns Dialog** window. Click **Save**.

Columns Dialog	×
Table PACFIN_MARTS.COMPREHENSIVE_FT	
Column LANDING_YEAR	
Column Heading PACFIN_YEAR	
Aggregate (Fx)	
Cancel	E

Applying Aggregate Functions (Summarized Reports Only)

In Summarized Reports, to apply aggregate functions, choose the desired function from the **Aggregate (Fx)** column. Functions available for dimension columns include **COUNT** and **COUNT DISTINCT**. Functions available for numeric columns include: **COUNT, COUNT DISTINCT, AVG, MAX, MIN, and SUM**. A description of each aggregate function is below:

- COUNT returns the total count of records for the selected Measure column
- COUNT DISTINCT returns a count of the unique values for the selected Measure column
- AVG returns the average value of the selected Measure column
- MAX returns the maximum value of the selected Measure column
- MIN returns the minimum value of the selected Measure column
- SUM returns the summed value of the selected Measure column

Select	Selected Criteria									
E Columns 9 Filters 0										
	Actions	Data Type	Column	Sort	Heading	Aggregate (Fx)	Decimal Places			
\$	• <u> </u>	#(3)	LANDING_YEAR	-	PACFIN_YEAR	- ~	-			
\$	• <u> </u>	#3	LANDING_MONTH	-	LANDING_MONTH	- ~	-			
\$:=	T	LANDING_DATE	-	LANDING_DATE	- ~	-			
\$	* <u></u>	A ₃	AGENCY_CODE	-	AGENCY_CODE	- ~	-			
\$	• •	A ₃	PORT_CODE	-	PORT_CODE	- ~	-			
\$:	A ₃	PORT_NAME	-	PORT_NAME		-			
\$	* <u> </u>	A ₃	PACFIN_SPECIES_CODE	-	PACFIN_SPECIES_CODE		-			
\$:=	#3	NUM_OF_FISH	-	NUM_OF_FISH	SUM K	4 ~			
\$	• <u> </u>	#3	LANDED_WEIGHT_MTONS	-	LANDED_WEIGHT_MTONS	COUNT DISTINCT	4 ~			
						MAX MIN SUM				

Alternatively, you can click on the **Actions** button for the respective column, and select **Edit Column** (described above). From the **Columns Dialog** window, select the aggregate function from the drop-down menu. Click **Save.**

Columns Dialog	×
Table PACFIN_MARTS.COMPREHENSIVE_FT	
Column NUM_OF_FISH	
Column Heading NUM_OF_FISH	
Aggregate (Fx) ~	Decimal Places ~
COUNT	
COUNT DISTINCT	
AVG 🍃 MAX	
MIN	
SUM	
Cancel	Save 🗎

Decimal Places

To specify the number of decimal digits for numeric columns, select the respective value from the drop-down menu in the **Decimal Places** column.

Select	Selected Criteria								
E Columns 9 Filters 0									
	Actions	Data Type	Column	Sort	Heading	Aggregate (Fx)	Decimal Places		
\$:=	#***	LANDING_YEAR	-	PACFIN_YEAR	- ~	-		
\$:=	#***	LANDING_MONTH	-	LANDING_MONTH	- ~	-		
\$	• <u> </u>	Ē	LANDING_DATE	-	LANDING_DATE	- ~	-		
\$:=	A	AGENCY_CODE	-	AGENCY_CODE	- ~	-		
\$:=	A ₃	PORT_CODE	-	PORT_CODE	- ~	-		
\$:=	A ₃	PORT_NAME	-	PORT_NAME	- ~	-		
\$:=	A ₃	PACFIN_SPECIES_CODE	-	PACFIN_SPECIES_CODE	- ~	-		
\$:=	#***	NUM_OF_FISH	-	NUM_OF_FISH	SUM ~	4 ×		
\$:=	#***	LANDED_WEIGHT_MTONS	-	LANDED_WEIGHT_MTONS	SUM ~	0		
							2 3		
							4 5 6		
							7 8		
							8 9 10		
							11		
							12		
							14		

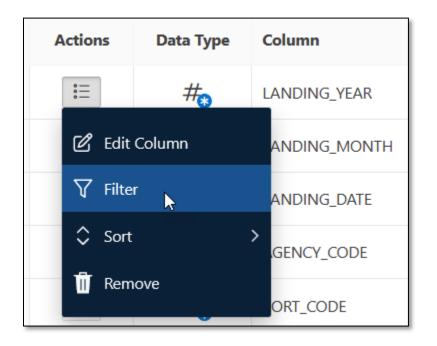
Alternatively, you can click on the **Actions** button for the respective column, and select **Edit Column** (described above). From the **Columns Dialog** window, select the desired value from the **Decimal Places** drop-down menu. Click **Save**.

Columns Dialog		×
Table PACFIN_MARTS.COMPREHENSIVE	_FT	
Column NUM_OF_FISH		
Column Heading NUM_OF_FISH		
Aggregate (Fx) SUM	V Decimal Places	Ľ\$
	- 0	
	1 2	
	3	
	5	
Cancel	6	
	8	
	8 9	
~	10	
1 - 101 of 101	11	
	12	
	13	
	14	

Creating Filters

There are two ways to create filters in the Selected Criteria region.

To apply a filter to a selected column, click on the **Actions** button (described above) and select **Filter.**



The **Filters Dialog** window will appear where you can select an operator from the drop-down menu.

Filters Dialog	×
Aggregate - Column LANDING_YEAR	
Operator v ?	
Single Value	~
Cancel	Add +

The list of available operators is dependent on the data type of the column selected. A description of each operator is below:

Operator	Description
=	Returns records where the selected value <i>is equal</i> to the filter value selected.
!=	Returns records where the selected value <i>is not equal</i> to the filter value selected.
<	Less than
>	Greater than
IN	Returns records that match any value in a list of values (list specified by user)
NOT IN	Returns records that DO NOT match any value in a list of values (list specified by user)
BETWEEN	Returns records if operand is within a range of values (range specified by user)
IS NULL	Returns records where operand is null
IS NOT NULL	Returns records where operand is not null

Select the filter operator and assign criteria. Note that for the "equal", "not equal", "less than", and "greater than" operators, only one value can be selected. For the "IN" and "NOT IN" operators, multiple values can be selected by clicking and dragging over the options or holding the **Ctrl** key and selecting multiple values. Click the **Add** button to create the filter.

After a filter has been created, it will be enumerated in the **Filters** tab. Click on the **Filters** tab to view the filters applied to your query.

Selected	Selected Criteria				
E Col	E Columns 9 Filters 3				
Actions	Filter				
* <u>-</u>	LANDING_YEAR BETWEEN 2015 AND 2020				
* <u>-</u>	AGENCY_CODE = 'O'				
:=	PACFIN_SPECIES_CODE IN ('BLCK', 'BLUR', 'CNRY', 'YEYE')				

You can toggle between the **Columns** and **Filters** tabs to view selected columns and applied filters, respectively.

You can also filter results using columns that have **NOT** been selected to appear in the report output. To achieve this, click on the **Filters** tab (described above). From the Subject Area region, drag-and-drop or double-click on any column to create a new filter. This will bring up the **Filters Dialog** window where you can specify the filter operator and criteria as described above.

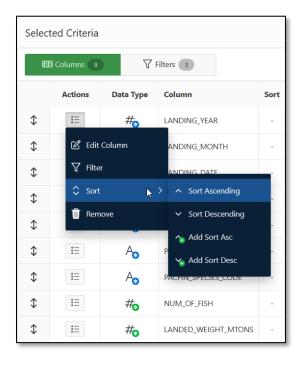
Removing Filters

To remove a filter, navigate to the **Filters** tab, click on the **Actions** button for the filter you wish to discard, and select **Remove**.

Selected	Selected Criteria					
E Colu	umns 9 $\mathbf{\nabla}$ Filters 3					
Actions	Filter					
•==	LANDING_YEAR BETWEEN 2015 AND 2020					
E	AGENCY_CODE = 'O'					
1 Rem	S_CODE IN ('BLCK', 'BLUR', 'CNRY', 'YEYE')					

Sorting Results

To sort records on a column(s), click on the Actions button for the respective column and hover over Sort. You will have the option to Sort Ascending, Sort Descending, Add Sort Asc, Add Sort Desc. To sort on multiple columns, select Add Sort Asc or Add Sort Desc for each subsequent sort column.



When a sort option is applied to a column, an icon will appear in the **Sort** field specifying the sort type with a green up arrow (ascending) or red down arrow (descending) and the sort order (represented by a number).

Select	Selected Criteria							
	Columns 9	∑ ŀ	Filters 3					
	Actions	Data Type	Column	Sort	Heading	Aggregate (Fx)	Decimal Places	
\$	=	#***	LANDING_YEAR	1,	PACFIN_YEAR	- ~	-	
\$	=	#***	LANDING_MONTH	2,	LANDING_MONTH	- ~	-	
\$	=	t	LANDING_DATE	-	LANDING_DATE	- ~	-	
\$:=	A ₃	AGENCY_CODE	3.	AGENCY_CODE	- ~	-	
\$:=	A ₃	PORT_CODE	-	PORT_CODE	- ~	-	
\$	* <u></u>	A ₃	PORT_NAME	-	PORT_NAME	- ~	-	
\$:=	A ₃	PACFIN_SPECIES_CODE	40	PACFIN_SPECIES_CODE	- ~	-	
\$:=	#3	NUM_OF_FISH	-	NUM_OF_FISH	SUM ~	4 ~	
\$:=	#3	LANDED_WEIGHT_MTONS	-	LANDED_WEIGHT_MTONS	SUM ~	4 ~	

Query Tab

After customizing your query, you can view the resulting SQL script by clicking on the **Query** tab. The SQL script cannot be edited directly, but you can copy the code and run it in an SQL interface if you have appropriate database permissions. The SQL output can also be used to inspect your query for potential errors.

C	riteria	Query	Results	
Query				
SELECT	T.LANDING_MC T.LANDING_DA T.AGENCY_COI T.PORT_CODE T.PORT_NAME T.PACFIN_SPE ROUND (SUM (T.	AR AS PACFIN_YEAR, DNTH AS LANDING_MONTH ATE AS LANDING_DATE, DE AS AGENCY_CODE, AS PORT_CODE, AS PORT_NAME, CCIES_CODE AS PACFIN_ NUM_OF_FISH),4) AS N LANDED WEIGHT MTONS)	SPECIES_CODE,	MITONIS
FROM		COMPREHENSIVE FT T	(4) AS LANDED_WEIGHI_	MIONS
	—	AR BETWEEN 2015 AND 2	020	
AND	T.AGENCY_COI)E = 'O'		
AND	T.PACFIN_SPE	CIES_CODE IN ('BLCK'	,'BLUR','CNRY','YEYE')
	BY T.PACFIN	MONTH, DATE, CODE, DDE, ME, SPECIES_CODE YEAR ASC NULLS LAST,		
	T.AGENCY_	MONTH ASC NULLS LAS CODE DESC NULLS LAST SPECIES_CODE ASC NUL	1	

Results Tab

The **Results** tab will display the report output of your query. You can toggle back and forth between the **Criteria**, **Query**, and **Results** tabs at any time to edit your query.

Criteria	Que	ery	Results						
esults									×7
ACFIN_YEAR	LANDING_MONTH	LANDING_DATE	AGENCY_CODE	PORT_CODE	PORT_NAME	PACFIN_SPECIES_CODE	NUM_OF_FISH	LANDED_WEIGHT_MTONS	
015	1	29-JAN-15	0	002	ASTORIA				
015	1	08-JAN-15	0	010	GARIBALDI (TILLAMOOK)				
015	1	10-JAN-15	0	010	GARIBALDI (TILLAMOOK)				
015	1	13-JAN-15	0	010	GARIBALDI (TILLAMOOK)				
015	1	14-JAN-15	0	010	GARIBALDI (TILLAMOOK)				
015	1	22-JAN-15	0	010	GARIBALDI (TILLAMOOK)				
015	1	29-JAN-15	0	010	GARIBALDI (TILLAMOOK)				
015	1	01-JAN-15	0	016	PACIFIC CITY				
015	1	02-JAN-15	0	016	PACIFIC CITY				
015	1	29-JAN-15	0	016	PACIFIC CITY				
015	1	30-JAN-15	0	016	PACIFIC CITY				
015	1	01-JAN-15	0	038	PORT ORFORD				
015	1	02-JAN-15	0	038	PORT ORFORD				
015	1	03-JAN-15	0	038	PORT ORFORD				
015	1	05-JAN-15	0	038	PORT ORFORD				
015	1	06-JAN-15	0	038	PORT ORFORD				

The requested data set exceeds the number of allowable rows (1,000) to display. Please download the data set to view all rows.

Saving Queries

Save

The QueryBuilder tool allows users to save queries for later use. To save a query, click on the **Save** button.





The **Save Dialog** window will appear where you can enter a name and provide description/notes for the query. Click the **Save** button to save the query.

Save Dial	og	×
6	Information This will overwrite your current saved query.	
Descriptio	de_example	
Cancel	🗎 Sav	ve)

After saving, you will receive a message in the top right corner of the page that your query was successfully saved, and the name and description of the query will be displayed at the top of the QueryBuilder page.

Pacific Fisheries Information Network	🖓 Alerts 🕕 🛞 Dashboard 🔍 Seat	ch ? Help	A Jaser 😣
QueryBuilder - user_guide_example	Saved: Your query has been s		y saved! ₿⁄业

Save As

After a version of your query has been saved, you can save another version under a different name by clicking on the **Save As** button.

Ę

Note that the name of the new saved version of the query must be different from the original.



Download

The results of your query can be downloaded as a CSV or Excel file, or saved to the Large Data Export (LDE) tool by clicking on the Download





After clicking on the **Download** button, the **Download Dialog** box will appear where you can select the type of download (CSV, Excel, LDE) and provide a custom file name for your query results. Click on the **Download** button to create the file.

Download	Download Dialog					
csv 🕒)	Excel Las	LDE 🕹			
		mma-delin Y includes column		ader, footer, or run-time d	etails.	
File Name File Nam	ne wi	th no extensio	on (e.g. examp	ole-file-name)	.CSV	
Cancel					⊥ Download	

Reset

After making edits, to restore a query to its most recently saved state, click on the **Reset** button.





Before the reset is performed, the **Reset Dialog** box will appear to confirm the action. Select **Reset** to confirm or **Cancel** to decline.



Return Home

You can return to the QueryBuilder home page at any time by clicking on the **Home** navigation button in the top right section page.





Saved Queries

Saved queries can be accessed and edited from the QueryBuilder start page under the **My Queries** tab. This page displays the saved query **Name**, **Description/Notes**, **Subject Area**, when the query was **Created**, and when the query was last **Modified**.

Executing Saved Queries

You can access and execute your saved queries by clicking on the **Actions** button and selecting **Execute Query**. This button will open the saved query design page where you can view and edit the **Criteria**, **Query**, and **Results** tab of the query as described above.

₽	Image: Specific S									
My Qi	ueries Shared W	/ith Me								
My Que	eries									
Qv		Go Actions ∽								
Actions	Name	Description/Notes	Subject Area	Created	Modified ↓ F					
i=	user_guide_example	A test example for the QueryBuilder user guide.	COMPREHENSIVE_FT	5 days ago	5 minutes ago					
🕑 Edit	Execute Query 1-1 of 1									
பி Sha	ſĴ) Share									

Viewing Details and Filters, Editing, and Deleting Saved Queries

You can view query details and filters by clicking on the Actions button and selecting Edit Details.

Image: Constraint of the start of the s					
My Queries Shared With Me					
My Queries					
Qv	Go Actions ∽				
Actions	Name	Description/Notes	Subject Area	Created	Modified ↓=
E	user_guide_example	A test example for the QueryBuilder user guide.	COMPREHENSIVE_FT	5 days ago	5 minutes ago
 Execute Query C Edit Details Aare 					

The **Saved Report Dialog** window will appear where you can toggle between the **General Details** and **Filters** tabs to see the respective information for each. From the **General Details** tab, the **Saved Name** and **Description/Notes** can be edited and saved. The query can also be deleted from this window.

Saved Report Dialog			×
General Details	Filters		
Subject Area COMPREHENSIVE_FT			
Saved Name user_guide_example			
Description/Notes A test example for the Qu	leryBuilder user guide	2.	.:
Saved Date 06/24/2020 11:37:29AM		Last Modified 06/29/2020 01:24:27PM	
Cancel Delete			B Save

Sharing Queries

The QueryBuilder tool allows users to share saved queries with other individuals with the same subject area permissions. To share a query, click on the **Actions** button and select **Share**.

Image: Constraint of the start of the s					
My Queries Shared With Me					
My Queries					
Qv	Q ~ Go Actions ~				
Actions	Name	Description/Notes	Subject Area	Created	Modified ↓=
Ξ	user_guide_example	A test example for the QueryBuilder user guide.	COMPREHENSIVE_FT	5 days ago	5 minutes ago
 Execute Query 1 - 1 of 1 C Edit Details C Share 					

The **Share Dialog** window will appear where you can view a list of **Available User(s)** with permission to access the query. Shuttle user names to the **Selected User(s)** area and click on **Share** to send the query to those individuals.

Share Dialog		×
Saved Report user_guide_example		
Saved Date 06/24/2020 11:37:29AM	Last Modified 06/29/2020 01:24:27PM	
i Information To share this report, move "Availa	able User(s)" to "Selected User(s)" and click "Share".	
Available User(s) Selected User(s)		
Roush, Mark (MROUSH) Stenberg, Brad (STENBERB) Leuthold, Niels (NLEUTHOLD)	Ames, Rob (RAMES)	< v
Cancel	s	hare <u>(</u>]

To view queries that have been shared with you from other users, navigate to the **Shared With Me** tab from the QueryBuilder home page.

₽	QueryBuilder The QueryBuilder application provides the ability to create customized summary analyses of data from the PacFIN database using a menu-driven interactive interface. The customized datasets can be downloaded and the query saved for future use or modification. The user guide for QueryBuilder is available here.	iery		
My	Queries Shared With Me			
Share	With Me			
Qv	Go Actions ∽			
i NO REPORTS SHARED WITH ME You do not currently have any reports shared with you. Once you do, they will show up here.				